

HUDSPETH REGIONAL CENTER



Jerrie T. Barnes, M.Ed.
Director

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TO: All Departments
FROM: Lance Sigrest, Director of Nursing
DATE: January 26, 2024
RE: Vacancy – Licensed Practical Nurse

Classification: Licensed Practical Nurse

Hours: C-Shift - 11:30 p.m. – 8:00 a.m. (Alternating Weekends)

Experience/Educational Requirements: Graduation from a standard four-year high school or equivalent (GED or High School Equivalency Diploma) **AND** Certificate from an Approved School of Nursing and licensure as an LPN **AND** Zero (0) – Four (4) years of experience working as a Licensed Practical Nurse and licensure as required below.

Certification/Licensure Requirements: Must possess a valid Mississippi License of Practical Nursing.

Documentation Required: Applicant must attach a valid copy of his/her Mississippi License of Practical Nursing.

Examples of work performed in this classification include, but are not limited to, the following:

- The LPN will adhere to schedule/timeliness in performing nursing duties and individual care and in programmatic activities of persons within the group home;
- Administer medications and treatments as per physicians order, policy and procedure; Complete and chart lab collection, nurses notes, weekly notes, heights, weights, pass documentation, vital sign, etc.;
- Coordinate and attend various medical appointments with community physicians;
- Observe persons for signs and symptoms of illness, injury, and behavior changes with appropriate documentation and reporting to physician or supervising nurse;
- Any other duties required or requested by Hudspeth Regional Center, the Director of Nursing or nursing supervisor within the scope of practice.

Applicants must be eligible to drive a state vehicle - have personal liability car insurance, a valid driver's license, and a good driving record.

Upon contingent employment offer, employees must complete a background check, pre-employment drug test, and submit proof of COVID-19 vaccination or accommodation request.

Applications will be accepted until the position is filled. If interested please contact Lance Sigrest at 601-664-6320. Any candidate who is called for an interview must notify Lance Sigrest in writing of any reasonable accommodation(s) needed prior to the date of the interview.

THE STATE OF MISSISSIPPI/HUDSPETH REGIONAL CENTER IS AN EQUAL OPPORTUNITY EMPLOYER

“A DEPARTMENT OF MENTAL HEALTH FACILITY”