

HUDSPETH REGIONAL CENTER



Jerrie T. Barnes, M.Ed.
Director

100 Hudspeth Center Dr.
Post Office Box 127-B
Whitfield, Mississippi 39193

(601) 664-6000
Fax: (601) 354-6945

TO: All Departments
FROM: Jerrie Barnes, Director
DATE: April 17, 2024
RE: Job Vacancy – Psychology Department

CLASSIFICATION: Psychologist I

SALARY: \$66,944.47 - \$100,517.13

Education/Experience Requirements:

Education: A Doctorate Degree from an accredited four-year college or university in Psychology, Counseling, Counselor Education, or Community Counseling, licensure or certification at the Master's level (LPC, LMFT, LM/CSW, L/CMHT, L/CIDDT, L/CAT).

Job Duties:

- The Coordinator of Psychology Services will assist the Unit Administrators to assure that the Psychology Personnel on the Unit maintain and comply with applicable ICF/IID Regulations. The Coordinator of Psychology Services will professionally supervise Psychology personnel to assure that applicable ICF/IID regulations are maintained and there are zero major written deficiencies per site visit.
- The Coordinator of Psychology Services will review ISP, Written Training Programs, CFA's, Preliminary Enrollment Plans, Discharge Summaries, and Behavior Support Plans. The Coordinator of Psychology Services will submit paperwork within the specified timelines outlined on the HAB Schedule and ensure there are no more than six recorded incidents during the appraisal period where paperwork is submitted to the Unit late.
- The Coordinator of Psychology Services will serve on a Quality Assurance Management (QSM) Committee for the purposes of monitoring the quality of services provided by each programmatic discipline on the unit and in the Community Group Homes. The Coordinator of Psychology Services will monitor programs being provided on the Units and Community Group Homes through regular rounds/visits and reviews of client paperwork to ensure that quality services are being provided to each client.
- The Coordinator of Psychology Services will assist the Unit Administrators to assure that data observations are completed to reflect viable behavior data and that the Discus is administered. Inter-rater reliability is completed to reflect 20% of all observations within 80% reliability.

- The Coordinator of Psychology Services will attend and participate in required Professional Development in-service training activities. The Coordinator of Psychology Services will attend and participate in behavior management in-services each month as assigned. The Coordinator of Psychology Services will attend and participate in ten (10) of twelve (12) mandated topics each year.
- The Coordinator of Psychology Services will attend required meetings (Interdisciplinary Meetings, Facility Director's Meeting, Assistant Director's Meeting, ASRC, QSM Meetings, Human Rights Committee, Psych Consult, and Treatment Review Committee). The Coordinator of Psychology Services will attend or have a representative attend 95% of required meetings.
- The Coordinator of Psychology Services will complete projects as assigned by the Assistant Director. The Coordinator of Psychology Services will complete and submit to the Assistant Director any reports and/or projects assigned. These reports and/or projects will be completed within the specified timelines with no more than one return for corrections and/or additional information.

Applicants must be eligible to drive a state vehicle - have personal liability car insurance, a valid driver's license, and a good driving record.

Upon contingent employment offer, employees must complete a background check, pre-employment drug test, and submit proof of COVID-19 vaccination or accommodation request.

Applications will be accepted through Tuesday, April 30, 2024. Should you have any questions, please call Human Resources Department at (601) 664-6080. Any candidate who is called for an interview must notify Jerrie Barnes in writing of any reasonable accommodation(s) needed prior to the date of the interview.

The State of Mississippi/Hudspeth Regional Center is an Equal Opportunity Employer