

HUDSPETH REGIONAL CENTER



Jerrie T. Barnes, M.Ed.
Director

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TO: All Departments
FROM: Windy Shield, Kosciusko Group Homes Director
DATE: August 12, 2022
RE: Job Vacancy – Support Care Professional

CLASSIFICATION: Support Care Professional III

SALARY: \$26,369.81

EXPERIENCE/EDUCATIONAL REQUIREMENTS:

Education: Typically requires a Certified Nurse Assistant (CNA), Graduation from a four-year high school or equivalent (GED or High School Equivalency Diploma) **AND** Two (2) -Three (3) years of experience.

Required Training: Successful completion of DMH-MH-Support Care Professional Certificate Program within 90 days of hire date, as verified by the employing agency.

Specific Duties:

- Assists in collecting various forms of behavioral data (frequency counts, duration information, interval sampling) to help determine further assessment needs and intervention needs to be reported to the appropriate personnel.
- Works with individuals or groups in appropriate active treatment and behavior management exercises to help promote better behavioral and mental health.
- Participates in team meetings with other staff members.
- Prepares documented information related to the collected behavioral data using Microsoft Excel, hand-written graphs, or pie charts.
- Evaluates treatment plans for compliance with accreditation standards.
- Presents data in conferences with psychiatrists, doctors, nurses, social workers and other staff members.
- Performs other duties as requested and initiates or volunteers for other duties within scope of practice.
- Serves as AOD as scheduled.

Upon contingent employment offer, employees must complete a background check, pre-employment drug test, and submit proof of COVID-19 vaccination or accommodation request.

Applications will be accepted until the position is filled. If interested, please contact Windy Shields at 662-289-3421. Any candidate who is called for an interview must notify Windy Shields in writing of any reasonable accommodation(s) needed prior to the date of the interview.

The State of Mississippi/Hudspeth Regional Center is an Equal Opportunity Employer

“A DEPARTMENT OF MENTAL HEALTH FACILITY”