

# HUDSPETH REGIONAL CENTER



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Director

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TO: All Departments  
FROM: Kristin Jewell, Louisville Group Homes Director  
DATE: October 12, 2023  
RE: Job Vacancy – Support Care Professional

**CLASSIFICATION:** Support Care Professional III

**SALARY:** \$24,023.49 - \$34,600.00

## **EXPERIENCE/EDUCATIONAL REQUIREMENTS:**

**Education:** Typically requires High School Diploma or high school equivalency, and Two (2) – Three (3) years of experience. May require a Certified Nurse Assistant (CNA) designation.

**Required Training:** Successful completion of DMH-MH-Support Care Professional Certificate Program within 90 days of hire date, as verified by the employing agency.

## **Specific Duties:**

- Assist clients in maintaining or regaining their optimal level of mental health or optimal functioning level.
- Conduct and assist with programs and activities for clients.
- Supervise, observe, account for and interact with clients.
- Physical requirements - ability to lift and move clients and equipment.
- Administers basic life saving techniques.
- Directs and participates in recreational and social activities.
- Accompanies residents to activities and programs outside the facility.
- Performs or assists in the performance of individual activities of daily living including but not limited to bathing, shaving, and brushing teeth.
- Uses appropriate behavior management techniques when interacting with individuals.
- Assist individuals with cleaning home, furniture, kitchen area and appliances, and bathrooms.
- Launders and inventories consumer linen and clothing.
- Attends and participates in all related in-service training sessions.
- Performs related or similar duties as required or assigned.

**Applicants must be eligible to drive a state vehicle - have personal liability car insurance, a valid driver's license, and a good driving record.**

**Upon contingent employment offer, employees must complete a background check, pre-employment drug test, and submit proof of COVID-19 vaccination or accommodation request.**

Applications will be accepted until the position is filled. If interested, please contact Kristin Jewell at 662-779-2105. Any candidate who is called for an interview must notify Kristin Jewell in writing of any reasonable accommodation(s) needed prior to the date of the interview.

**The State of Mississippi/Hudspeth Regional Center is an Equal Opportunity Employer**

**“A DEPARTMENT OF MENTAL HEALTH FACILITY”**