

HUDSPETH REGIONAL CENTER



Jerrie T. Barnes, M.Ed.
Director

100 Hudspeth Center Dr.
Post Office Box 127-B
Whitfield, Mississippi 39193

(601) 664-6000
Fax: (601) 354-6945

To: All Departments
From: Tunya Shirley, Unit I Administrator
Date: June 5, 2023
RE: Job Vacancy

POSITION: Support Care Professional Team Lead (3 – Positions)

SALARY: \$31,744.97 – \$36,700.00

EXPERIENCE/EDUCATIONAL REQUIREMENTS:

High School Diploma or high school equivalency, and Three (3)-Five (5) years of experience. May require a Certified Nurse Assistant (CNA) designation.

JOB DUTIES:

- Assists the Behavioral Health Specialist in performing his/her job duties
- Assists in implementing written behavioral and therapeutic programs for individuals
- Assists in monitoring and recording individuals behavior
- Compile data documentation as related to behavioral data, sleep data or other data.
- Provides assistance to individuals in active treatment programs
- Performs data entry in various software programs
- Assists the Behavioral Health Specialist in conducting inter-rater reliability sessions, in-services and behavior drills
- Assists Behavioral Health Specialist in training staff on implementation of behavior management techniques and individual behavior support plans
- Presents data in conferences with psychiatrists, doctors, nurses, social workers and other staff members in the absence of the Behavioral Health Specialist
- Attends and participates in team meetings, min-team meetings, psychiatric consultations and professional development in-service training activities
- Complies with agency policies and procedures and ICF/IDD Regulations
- Performs other duties as assigned

Upon contingent employment offer, employees must complete a background check, pre-employment drug test, and submit proof of COVID-19 vaccination or accommodation request.

Applications should be submitted to the Human Resources Department and will be accepted until all positions are filled. If you should have questions, please contact Tunya Shirley at 601-664-6162. Any candidate who is called for an interview must notify Tunya Shirley in writing of any reasonable accommodation(s) needed prior to the date of the interview.

The State of Mississippi/Hudspeth Regional Center in an Equal Opportunity Employer

“A DEPARTMENT OF MENTAL HEALTH FACILITY”